

St. Francis of Assisi School Council
ANNUAL GENERAL MEETING AGENDA
St. Francis Learning Commons
September 23, 2024 – 7:00-8:00 pm

1.0 Call to Order

- Opening Prayer [Beginning](#)
- Introductions - School Administration & Council Executive (*current*)
 - Chair - Carrie Keylock - (*Term - year 2 of 2*)
 - Treasurer - Jamie Flett - (*Term -year 2 of 2*)
 - Secretary - Laura Oster - (*Term year 1 of 2*)
 - Vice-Chair - vacant (**optional position*)
- Verification of quorum- number of parent attendees

2.0 Approval of Agenda

3.0 School Council Structure and Format for 2024/2025:

3.1 School Council vs. School Advisory Committee (discussion)

- Education Act: School Councils Regulation 2.2

3.2 Council Executive Positions - Voting

- a) Chair (2 year term)
- b) Vice-Chair (*optional) (2 year term)
- c) Treasurer (2 year term)
- d) Secretary - Laura Oster (current)

4.0 Reports

4.1 School Administration Report -School Administration [Principals' Report](#)

4.2 School Council Report - Carrie Keylock

4.3 Budget Report (2023-2024 final) - Jamie Flett

5.0 Budget 2024-2025 (*proposed*)

- Discussion of budget for the 2024-2025 school year
 - Increase in School Council fees for 2024-2025
 - Proposed budget to be voted on at October Council meeting.

6.0 Parent Volunteers and Engagement

- The following are ways our parents can get involved in our school community:
 - a) Attend council meetings to provide feedback on discussion topics with school Admin
 - b) Coordinators for special events (Shrove Tuesday, school dance, grade 9 farewell)
 - c) Staff Appreciation Coordinator
 - d) Donation of items for staff appreciation, classroom and program donations
 - e) Volunteer for special events (school dance, Shrove Tuesday, staff appreciation)
 - f) Faith Representative - with the church

7.0 Set Date for Next Council Meetings

- 5 meetings per year - September (AGM), October, January, March, May

8.0 Meeting Adjournment

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9.0 Council Executive Meeting to draft budget - *(newly elected executive)*