

AUGUST 2024-2025 School Start-Up INFORMATION



Welcome back to another exciting school year! We hope you've had a wonderful summer and are ready to dive into the new opportunities and adventures that await us.

As we prepare for the start of school next week, we want to share some important information to ensure a smooth and successful transition:

1. Be Ready:

- School Supplies: We have posted this information on our school website for easy access. You can order the supplies online and have them delivered to your home.
- NEW Sports Tryout Consent Forms: For those interested in playing sports this year, consent forms are now required to be completed before trying out. You can find this in your child's RYCOR account now. We encourage all parents to complete this form.
- TAG Teacher: Your child's TAG teacher will be sending email communication to you on Thursday, August 29th at 4:00 PM, please watch for this email to learn more about your child's teacher and first day of school.

2. First Day of School:

- We're excited to welcome everyone back on Tuesday, September 3rd! The day will begin with all students entering through their assigned grade doors and going to their assigned TAG class.

3. School Tours for New Students:

- To help our new students get acquainted with their new environment, we're hosting tours on August 28th at 2-3 PM and August 29 at 9-10 AM before the first day. This is a fantastic opportunity for students and parents to familiarize themselves with the school and meet some of our wonderful staff. No need to register please just come, our counsellors are excited to meet our new students.

4. Cell Phones/Personal Mobile Devices/Social Media:

- Please review the expectations as a family. We will be making some changes to our existing Cell Phone Expectations to specifically include all Personal Mobile Devices (PMD) to align with Alberta Education's Ministerial Order. Expectations include the following:
 - i. All personal mobile devices need to be powered off / silent and stored in student lockers
 - ii. Students may not access social media on school networks or school devices
- Parents will be notified via email for first and second offenses, PMDs will be confiscated and stored in the office for the student to pick up at the end of the day. On third and subsequent offenses a school

administrator will contact the parent and the parent will be responsible for picking up the PMD from the office.

MEET THE STAFF NIGHT - Open House

Please join us on **Thursday, September 5th anytime from 6:30 to 8:00 pm** for our annual Meet the Staff Open House. This is an excellent opportunity for students to tour their parents/guardians and introduce them to their teachers. This event is on a drop-in basis only. We will not be gathering as a group in the gym this evening. Our school administration team will be in the gathering area, come join us for "Popcorn with the Principals". Our Wolves gear will be on display for sizing and order forms will be available. As well, our Sacramental Preparation Coordinator from St. Mary's Parish will be on hand to answer any questions and will do a presentation in the chapel at 7:00 PM for parents who are interested in exploring the Sacraments for their children. We look forward to seeing you there!




HOT LUNCH - starting Tuesday, September 3rd - Ordering goes LIVE on Friday, August 30th!

The cafeteria staff have been working hard to get set up and ready to go for Tuesday. For menu and ordering information visit our Cafeteria [Quick link](#) on our school website.

- Please consider pre-ordering your child's lunch. When lunches are pre-ordered, your student's lunch will be ready for them when they are done recess.

COMMUNICATION - Stay Informed & Connected

Communication is important to our community, we make every effort to keep parents informed. Important information that needs to be sent immediately is shared with parents via email and/or text messages and telephone calls via our SwiftK12 messaging system. We make every effort to keep email communication from school administration to a minimum.

- Teachers this year will be using Schoology and teachers at times will communicate with parents via email as well. Please help us by ensuring that we have current email addresses on file.
- A Week at a Glance will be posted on social media accounts, sent to parents via K12 Swift and posted to the school website dashboard.
 - [STF Week at a Glance Link](#)
- We also have a School Event Calendar posted on our website dashboard.
 - [School Event Calendar Link](#)
- Stay Connected (Social Media/Website)
 - Remember to follow us on   
 - Also, take time to visit our [website](#)

SCHOOL HANDBOOK- Important Information

The purpose of this handbook is to provide information about the philosophy, major practices, and regulations that guide the daily operations at St. Francis of Assisi Middle School. Please take time to read this helpful information.

[Handbook Link](#)

PARENT QUICK LINKS -

- [Division Calendar - LINK](#)
- [PowerSchool - LINK](#)
- [Registrations/School Engage - LINK](#)
- [Schoology - LINK](#)
- [Rycor - school fees LINK](#)

Inspired by Christ on a Journey to Encounter, Nurture and Serve.

SCHOOL INFORMATION - **School Hours / Student Entry**

- Office Hours - open 8:00 - 4:00 pm on school days
- Bell Schedule -
 - First block starts @ 8:50 AM
 - Lunch 11:39 - 12:39 PM
 - Last block ends @ 3:15 PM
- Student Entry/Exit- As in previous years, we will continue the practice of having students enter and exit from their respective grade doors. We found that this practice made for safe and smooth transitions for our students in the mornings and afternoons.
 - [Grade Level Entry/Exit Doors Link](#)
 - Student Doors - Open at 8:30 a.m.

PARKING - **Drop off and pick up**

- We have limited parking in front of the school. The parking lot is primarily reserved for staff with 2 visitor spots assigned. With close to 700 students in the school drop off and pick up can be a challenge. We encourage parents to drop off and pick up on the streets closest to the assigned door
 - Front loop - this is a one-way only entering from Lancaster Drive Is intended for a drop and go please pull up along the curb and safely drop off/pick up and exit onto Lindsay Avenue.
 - Welcome to our Idle-Free Zone- signs are posted to encourage the reduction of unnecessary greenhouse gas emissions as a reminder for all motorists to turn off their engine when waiting or not moving.
 - Bus Zone - the school busses approach the school going east and drop off on Lancaster Drive close to the grade 8 doors, this area needs to remain clear at the start and end of the day

BUSING - **Bus Status**

- Please click [here](#) to access the Division's Transportation Information to register.

SCHOOL COUNCIL - **All are welcome**

- A huge thank you goes out to all our parents who actively support the School Council. Our School Council is a great way to be informed about what is happening in the school, give your input, ask questions, and help make the school a better place.
- Please consider joining this year, all are welcome to attend. Our Annual General Meeting will be on September 23 @ 7:00 PM, Our Executive Positions are filled but we love to have parents join and become part of this amazing community.

We thank you for your support and are so grateful to work together with you. Please do not hesitate to reach out to us if you have any questions, concerns or suggestions on how to enhance our school community.

Yours in Christ,

Mrs. Rori-Lynn Daniel - Principal

Mr. Kelly Jacobson - Vice Principal

Mrs. Kathleen Robinson - Vice Principal

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