

**St. Francis of Assisi Middle  
School Council Meeting  
January 15, 2024  
7:00 p.m.**

**Attendees:** Ms. Daniel, Jamie Flett, Carrie Keylock, Ms. Robinson, Mr. Jacobson, Laura Oster, Stacey Alexander, Ms. Wasylik, Bridget Green, Amy Sapp

**1.0 Call to Order**

Meeting was called to order at 7:01 p.m.  
Opening Prayer by Ms. Robinson  
Introductions around the room.

**2.0 Approval of Agenda**

Agenda was approved as circulated with the additions of:  
5.3 Fee Increase - Next year  
5.4 Canyon Ski Hill - Fundraising opportunity  
5.5 Setting BBQ date  
5.6 Shrove Tuesday  
Motedioned by Bridget Green. 2<sup>nd</sup> by Amy Sapp.

**3.0 Approval of Meeting Minutes**

Previous minutes were just circulated. Will approve at next meeting.

**4.0 Reports**

**4.1 School Admin Report – Ms. Daniels, Mr. Jacobson, and Ms. Robinson**

Reviewed through Principal report. *See attached:*



**4.2 Council Report – Carrie Keylock (Chair)**

- Staff appreciation was wonderful. Thanked all the donors personally.

**4.3 Council Budget Report – Jamie Flett (Treasurer)**

- Nothing has changed. 82% of fees are paid. Would like it up to 90%. Haven't had to pay anything yet. Will probably only have \$1-\$2,000 dollars to carryover to next year. Might need to consider increasing the fees next year.

**5.0 New Business**

**5.1 Grade 9 Farewell**

- Amber sent out an email. Council will be responsible for the BBQ and day events. Event will be on Wed June 5<sup>th</sup>.  
**Action:** Carrie will talk to Amber about forming a subcommittee.

## **5.2 New initiatives/events discussion**

- **Canyon Ski Hill - Fundraising opportunity update**

Still can chose any Wed or Thurs night from 5:30-7:30. Usually the school would handle the ticketing process. We would have to pay the full amount; and prepay \$1894 of it ahead of time, as well as a \$600 non-refundable deposit.

**Action:** Could put out a survey to the school community on which nights could work and see. Carrie will ask about Feb 15<sup>th</sup>, Feb 29<sup>th</sup>, or Mar 7<sup>th</sup>.

## **5.3 Fee Increase - Next year**

- If considering a fee increase for next year, would need to communicate with parents via school council and communicate to parent body, then send into Senior admin for approval, and then on to the board for approval. Would need to be in by mid Feb - mid Mar and then on to the board by mid Apr. There is a middle school principal meeting coming up, so Ms. Daniel will find out where everyone else is at and what they are charging.
- Jamie put forward a motion to raise the next year fee by \$10-\$20. All were in favor. Nobody was opposed. More info to follow at next meeting.

## **5.4 Setting BBQ date**

- Ask staff about no BBQ vs freezie day. Or maybe just do hotdogs. Then could put that money towards field trips. Grade 6s and 9s are committed to a field trip so far.

## **5.5 Shrove Tuesday**

- Needing volunteers. Everyone brought their own griddle, flippers, cords, and containers last year which helped. Will send in a maintenance request to check out outlets. Will have 8-10 griddles needing to be run. Will confirm with cafeteria the food order for the batter, sausages, butter, and syrup. Need more syrup than last year for sure. Each student gets 2 pancakes to start. Budgeted for 3 pancakes/per student.  
**Action:** Carrie will get the volunteer list out to the parent community.

## **6.0 Set Date for Next Council Meeting**

Monday March 4<sup>th</sup> @ 7:00 p.m.

## **7.0 Meeting adjournment**

Meeting was adjourned at 8:08 p.m.