

St Francis of Assisi School Council
MEETING MINUTES
St. Francis Learning Commons
March 4, 2024 7:00-8:00 p.m.

Attendees: Mr. Kelly Jacobson, Ms. Rori-Lynn Daniel, Ms. Kathleen Robinson, Ms. Amber Lansing, Stacey Alexander, Carrie Keylock, Jamie Flett, Laura Oster, Robyn Plummer, Bridget Green

1.0 Call to Order

- 1.1 Opening Prayer
Opening prayer given by Ms. Robinson.
- 1.2 Introductions
Intros around the room.

2.0 Approval of Agenda

Agenda was approved as circulated. Motioned by Stacey. 2nd by Bridget.

3.0 Approval of Meeting Minutes - January 15, 2023

Previous minutes x2 were approved as circulated. Motioned by Stacey. 2nd by Jamie.

4.0 Reports

4.1 School Administration Report - Admin team



St. Francis of Assisi
Middle School.pdf

4.2 Council Report - Carrie Keylock (Chair)

- Shrove Tuesday was a huge success. Everything ran well and food was good.
- Canyon tube night isn't going ahead. A few risks with having to pre-pay. May revisit next year.

4.3 Council Budget Report - Jamie Flett (Treasurer)



2023 - 2024 STF PC
Budget - March 2024.

The only change from last meeting was more fees were received. We are at roughly 88% paid!! Thank you to the office for pushing this out more, it has helped. Not doing year end BBQ, will put more towards field trips. Exam kits will come through the nutrition grant. So will add \$3000 to field trips from BBQ and exam kits. The whole student support section will go to field trips, which is an extra \$4/student.

5.0 New Business

5.1 Grade 9 Farewell

Will be setting up a meeting soon after a committee is created. Teachers are organized and Ms. Lansing is the liaison. Will send out the 'Save-The-Date' of Tuesday June 4th for the BBQ and games afternoon. Liturgy at St. Mary's will still be Thursday June 6th at 5:00 p.m. Certificates, photo op, etc. Will go till approximately 6:15 p.m.

- 5.2 Parent-Teacher Interviews – Meal
One meal booked for the Wed night and the cafeteria is doing lasagna, salad, and buns. Council will not be doing a meal during interviews.
- 5.3 Teacher Appreciation Week – May 6-10th
School council will be doing things that week. Will meet privately to organize and Stacey has an idea. Will need parents to contribute.
- 5.4 Update – School Council Fees
Finance team will review all current school fees. Jamie spoke to our secretary, and we are to bring it to school council to motion and approve if we want to increase it. Then would go to school board meeting in April for approval. Ms. Daniel did ask some of the other schools what their school council fees are.
- St Thomas - \$15 fee, 100% to field trips, looking to increase fee to \$25.
 - St Lorenzo - looking to do the same.
 - Camille - Do a 'Read-A- Thon' fundraiser, all goes to field trips.
 - St Pats - \$30 increasing to \$35.
 - Mother Theresa - doesn't have a school council fee.
- Motion made to increase our fee by Bridget. All were in favor. No one opposed. Will increase our fee by \$10 to \$35.
- 5.5 Increase in CTS/Option Fees
Currently \$15 for grades 7-9. Proposing to increase it to \$25. Advertise through wolf weekly for donations and could have a donation button. Construction items, material, yarn, etc. could be donated. Other schools are \$20-\$25.
Motion by Robyn to increase by \$5 our option fee. All in favor. No one opposed.
- 5.6 Class photos – May 8th. Need volunteers.
- 5.7 Spring Formal Dance – Will let us know after talking to student council. Possibly have it on May 16th.

8.0 Set Dates for Next Council Meeting

May 6th @ 7:00 p.m.

9.0 Meeting Adjournment

Meeting was adjourned at 8:15 p.m.